



DD/A Registry
File Travel-4

OC-M-76-021
15 January 1976

MEMORANDUM FOR: Executive Officer to the DDA
SUBJECT : Foreign TDY Travel and Office
Heads' Conference
REFERENCE : DD/A 76-0140, dtd 13 Jan 1976,
Same Subject

Concerning paragraph 4 of the reference, I would propose to schedule the trip to Latin America to commence approximately 1 March for about two weeks. Following that, I am scheduled for the Leadership Conference at [REDACTED] during the week of 22-26 March. Obviously the weekend of 26 March or any weekend in April would be suitable to me for the Office Heads' Conference. Naturally, I could change the trip schedule to accommodate an earlier March date if this becomes necessary.

STATINTL

[REDACTED]

STATINTL

Director of Communications